

TATWORTH PRIMARY SCHOOL

PAYMENT OF GOVERNORS' ALLOWANCES

Ratified by Full Governing Body 13 October 2016

Date of Next Review: October 2017

INFORMATION AND GUIDANCE

- Academies and Maintained schools can pay legitimate expenses incurred by governors from the school's delegated budget for the purpose of enabling them to perform any duty as governor or as an associate member.
- Governors cannot claim attendance allowances ie: payment for attending meetings themselves, or for loss of earnings.
- There is no legal obligation to pay such expenses.
- The governing body should consider this matter each year, at the first meeting of the Autumn Term.
- Where a governing body does pay allowances, the policy should specify the areas for which claims can be made and the relevant rates, where applicable. A governing body cannot make different provision in relation to members of the governing body and associate members.
- Where the policy is not to pay allowances, this decision needs to be recorded in the minutes of the meeting when it was made.

THE ROLE OF THE GOVERNING BODY

- decides annually whether to pay governors' allowances, bearing in mind policies for equal opportunities and race equality
- details the expenses that can be claimed, if relevant
- monitors the impact of the policy, where relevant, with reference to governors' attendance at meetings and to the total sum claimed
- **reviews the policy annually.**

RELEVANT LEGISLATION AND PUBLICATIONS

- The Education (Governors' Allowances) (England) Regulations 2003